

# AutoShip Quick Start Guide



Are you tired of lugging heavy bags of food around? Is it difficult to find the time to go shopping for your pet? Maybe you just want more time to spend at home with your pet!

Then why not save your time (and gas money) and have your pets products delivered right to your home? With AutoShip it is as simple as 1-2-3!

## AutoShipments

### **Setting up AutoShip:**

- 1) Select Product for AutoShip
- 2) Click the AutoShip button
- 3) Enter Frequency information and click "Create Autoshipment"

### **To Change Frequency of AutoShip:**

- 1) Click On AutoShip tab
- 2) Under Options, select the Edit button
- 3) Select the frequency (in weeks)
- 4) Click Save

### **How to Remove Products from Autoshipment:**

- 1) Click On AutoShip tab
- 2) Under Options, select the Delete button
- 3) Confirm you wish to delete by clicking "OK"

### **How to Add Products to Autoshipment:**

- 1) Select Product you wish to add to your AutoShip
- 2) Click "Add to Existing AutoShip"
- 3) Select the AutoShip you would like to add it to and click "Add to existing AutoShip"

### **Setting up your Account**

#### **Change Your Password:**

- 1) Click My Account
- 2) Select Change Password
- 3) Enter Current Password, then your new password twice
- 4) Click Save to confirm changes

#### **Add A Credit Card/Payment Method:**

- 1) Click My Account
- 2) Select Payment Methods
- 3) Enter new Credit Card Info
- 4) Click Save

